Apology for Late Assignment Submission Due to Unawareness

Dear Mr Asani,

I trust this message finds you well. I am reaching out to express my sincere apologies for the tardy submission of my assignment, resulting from my lack of awareness regarding the submission date.

Unfortunately, I overlooked the assignment deadline, and I recognize the significance of adhering to timelines. I acknowledge the potential inconvenience caused by this delay and take full responsibility for the oversight.

Despite the unexpected delay, I want to assure you that I approached the assignment with diligence and completed it to the best of my ability. Moving forward, I am committed to staying well-informed about submission dates and enhancing my time management skills.

I appreciate your understanding in this matter and am willing to accept any consequences associated with the late submission. Thank you for your time and consideration.

Sincerely,

Olokoshe Daniel 21CD008317